



EUROPEAN WORKING EQUITATION CHAMPIONSHIPS' SPECIFICATIONS



I - FOREWORK

The European Working Equitation Championships, for Seniors and Young Riders, are major FITE events. They are key competition events.

For the riders chosen, it is the end of long, gruelling work, and the result of substantial sporting and financial efforts.

For these different reasons, and with a view to promoting its image and the activities it represents, FITE attaches the greatest importance to their exemplary success, coupled with seamless organisation.

Compulsory instructions

- FITE's official languages are, according to its article of association, French and English.
- All documents inherent to the organisation of such Championships must carry the FITE logo.

General organisation principles

The general organisation of the international Working Equitation championships is entrusted to an affiliated NETO (National Equestrian Tourism Organisation). The organising NETO may set up an organisation committee acting in collaboration with the presidency of FITE and its general secretariat. However, the organising NETO alone is responsible to FITE.

In order to be acceptable, with some exceptions, a NETO candidature must be presented to the FITE bureau at least two years before the date of the event.

The international Working Equitation championships are organised with the express approval of FITE, upon a decision of its Board and its General meeting, in compliance with the international Working Equitation regulations and associated documents prepared by FITE. The international Working Equitation championships can only be organised under FITE's auspices and authority.

The organising NETO shall call upon all competent individuals who may contribute help and expertise in many different forms. It formally undertakes to respect FITE's specifications and directives.

Composition of the organising committee – Budget

The composition of the organising committee (with complete contact details) and the distribution of tasks between its members as well as the budget attributed to the event must be included with the application. The budget must be presented with particular care.

The application must also contain a formal commitment from the organising committee in respect of the different budgetary items, as well as an assessment of the financial contribution requested of each competitor. This amount must be similar from one year to the next, according to the exchange rate of the reference currency and the services provided. The services provided must be clearly stated in the schedule, and prices or entry fees cannot be increased at the event.

Food and lodging expenses of the Les frais de nourriture et d'hébergement du Président du jury et des tous les autres juges sont à la charge de l'organisateur.

The invitation of FITE's personality such as the President, Vice-president, and General Secretary is at the organizer's discretion.

II – TECHNICAL DELEGATION

The Technical Delegate of FITE is responsible for the mission. He works in close collaboration with the President of FITE.

He is the guarantor of the international regulations governing the discipline. During preparations and the competition itself, he acts in close collaboration with the organising Committee, the President of the ground jury and the Course designer and traceur.

At the end, the Technical Delegate produces a detailed report on the organisation at the event and, where applicable, suggests improvements.

Technical delegate's inspection visit and feasibility report

The Technical Delegate performs a feasibility inspection of the site.

At any time, the Technical Delegate must be able to report on any technical or financial difficulties encountered which could disrupt the organisation of the championships.

The Technical Delegate's report is compiled using the "Feasibility Inspection" model. This report is presented by the TD and validated by the bureau prior to the Championships. The document, which is printed in two copies, must be signed by the FITE President, the Technical Delegate and the President of the organisation Committee, who keep a copy.

III – MATERIAL AND HUMAN RESOURCES

- The horse must wear a bridle number throughout the competition.
- A speaker who must speak French and English (the official language of the FITE).
- A person responsible for the protocol.
- A multi-purpose sound system with background music. It must cover :
 - the reception and eating areas,
 - the veterinary area,
 - areas of evolution,
 - the opening ceremony and prize-giving site.
- As many flagpoles of NETOs as possible, plus one of the FITE, in order to hoist the respective flags.
- A podium with 1st, 2nd, 3rd places, each step having room for 4 competitors.
- A communication system between the officials, secretariat and scorers.
- A list of names and telephone numbers of the different juries as well as the course designer's to be given to the President of the ground jury and to the Technical Delegate when arriving.

- The members of the ground jury and the appeal jury must be available throughout the Championships, and thd therefore cannot be entrusted with other tasks during the competition.
- The organiser must have the phone number of the chef d'équipe, so that they can be contacted when the results of each phase are known.

Horses lodging

The organiser make sure to have :

1 covered stable per contestant + 1 stable per team for each nation, however candidates from a country with a few representatives can be gathered.

Stables are located on an unique place, on a flat terrain, without any object that could injure a horse or a person.

To put the competitors in the best sports conditions, the accommodation of the horses must be organized on the place of where the competition is occurring or on departure of the phases in order to limit travel as much as possible and encourage contacts between competitors and chaperones.

The organiser provides :

- A guard service,
- Fodder and straw of good quality,
- Showers for horses close from the stables.

Nota bene: Organisers must be able to welcome competitors two days before the trial and until the next morning.

IV – SPORT REQUIREMENTS

The meeting of chefs d'équipe is scheduled the day before the trial begins, by the end of the afternoon.

A – Handling and Dressage

- The outdoor arena on which the dressage trial takes place on a **40 m x 20 m**, flat rectangle, preferably sanded.
- It must be demarqued by a barrier perfectly lined up and not exceeding 0.50m height.
- The entrance of the outdoor arena must have an opening in the middle of the small side on the opposite of where the Jury president is settled.
- It must be closed right after the entrance of each competitor.
- The audience must be separated from the outdoor arena by a least 5m.

B – Livestock separation

- Enclosed land of **30 m X 70 m** for livestock separation.

C – Means common to the three phrases

• Judges and stewards

FITE has a current list of international TREC judges. This is online, on the website www.fite-net.org and updated according to information provided by each NETO. **The judges are proposed by their NETO**, and officiate under that NETO's responsibility.

Apart from the organising country, each NETO can put forward a maximum of 3 judges.

The judges and stewards shall meet with the Technical Delegate to brief the judges on the Friday at the beginning of the afternoon. Their food and lodging is paid for by the organising country, from the opening of the championships until its closure, including to the night prior to the results being announced.

V – PROMOTION

Given that the international Working Equitation championships are major opportunities for presenting, promoting and showcasing FITE's actions and activities linked to equestrian tourism, the opportunity to publicise them must not be missed.

All documents inherent to the organisation must make reference to FITE, mention that the event is governed by its regulations and according to the international regulations written under its authority, and must include its logo.

Promotion and advertising are carried out :

- Though trade shows and events at which FITE and the organising NETO, and the NETOs in general, are present,
- Via :
 - The FITE website : www.fite-net.org
 - National and international press,
 - Regional and local press,
 - Posters, information and promotional documents prepared for that purpose,
 - Press conferences,
 - All appropriate means.

All information, promotion and advertising tasks require the services of a professional agency.

VI – PARTICULAR PROVISIONS

The organising committee, independently of judges and stewards, also covers all travel, accommodation and food expenses of the FITE Technical Delegate for all visits required for him to fulfil his responsibilities, and for the organisation of championships.

The Technical Delegate's expenses are reimbursed at the end of the event, prior to his return to his home country, and **immediately** after every occasional visits he performs.

VII – ANNOUNCEMENT OF RESULTS – PRIZE-GIVING - CEREMONIES

The results of each phase must be validated and signed by the President of the ground jury before being posted.

The final results must be sent to the chefs d'équipe of each NETO present, at least one hour before the prize-giving.

The prize-giving is performed according to the protocol appended to this specification. The organisers must be in possession of the national anthems of the NETOs present, and able to play them under the best possible conditions during the prize-giving.

Except in certain cases, this ceremony shall be performed with the riders on their horses.

VIII – ORGANISATION REPORT

The organisers must provide an organisation report to the FITE President and the Technical Delegate in a timely fashion (two months maximum). The purpose of this report is to draw

conclusions as quickly as possible from the recent event, and facilitate the task of future organisers.

For the report, they shall use the assessment form prepared by the Technical Delegate.

IX - OFFICIAL LANGUAGES

Official publications (applications, invitations, etc.) must be written at least in two languages (French and English). The same applies to announcements made during the championships.